

Waterloo Wellbeing

Booking/Registration Form

Level 2 – Introduction in Effective Listening Skills

Start Date: Thursday 29th January 2015, 6.45pm – 8.45pm

Title	First Name	Surname
Address		
Phone No (day & evening)		E-mail
Where did you find out about us?		
Occupation:		
Please detail any particular mobility or other requirements that you would like us to know about.		
Signature		Date

Please send your booking form , together with payment for the deposit of £25.00 to Julie Jeffs, Waterloo Wellbeing Centre, 191 Devonport Road, Stoke, Plymouth PL1 5RN.

Cancellation arrangements:

Booking may be cancelled up to 14 days from the course start date. However your deposit will be refunded less £10 for administration costs.

If you cancel less than 14 days from the course start date you will forfeit the whole of your deposit.

If the course does not take place because there are not enough enrolments to make it viable, we will cancel and refund your fee in full.